



## POTFEST SCOTLAND SHOW INFORMATION

### 2019 Dates

Setting up day

Thursday June 6<sup>th</sup> – no setting up Friday morning.

Open to the public

Friday, Saturday & Sunday June 7<sup>th</sup>, 8<sup>th</sup> & 9<sup>th</sup> 10am until 5pm

**Potters' Competition** to bring the Scottish show in line with the other Potfest events we hope to make more of a feature of the competition in Scone this year. It's hoped that all exhibitors will take part although not compulsory. (Title to be decided in the New Year)

A free space at the 2020 show will be awarded to our chosen winner.

### Pot swap

On Friday evening after the show we have wine and nibbles. At this time we will have a drinking vessel swap between the potters though no one should feel that they have to take part, it's just a bit of fun. During the day the public will have been voting for their favourite piece in the competition and this is the time you get to have your vote.

### Potters' Dinner/Social

Straight after this, for those who want to join us, we have a meal together at the Palace, give out prizes for the competition.

### Accommodation

There is rough and ready camping for exhibitors on site at Scone with toilets but no showering facilities.

There are a plenty of B&B's and larger "chain" hotels in Perth along with "proper" caravanning facilities down by the racecourse, less than 1km from the site.

### Deadline for receipt of applications is Dec. 20<sup>th</sup>

Applications may be posted using normal mail or emailed to the address below. Take into account the Christmas mail rush and please don't leave it until the last minute to apply. We'd advise against posting special delivery, if there is no-one in to sign for it, we then have a 16 mile round trip to collect it from the main sorting office in Penrith. If your stamp is not of the correct value for the size or weight of the letter then it will simply be returned to sender.

Applications and images can also be emailed to [potfest@gmail.com](mailto:potfest@gmail.com)

**Selection for Potfest Scotland will take place over Christmas with successful applicants being informed in the first week of January.**



## POTFEST SCOTLAND APPLICATION FORM

Trading name .....

Name .....

Address .....

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Email .....

Tel. Home.....

Workshop/mobile.....

Description of work .....

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Type of exhibiting space

### Large open sided marquees

1) – End of marquee 2.5m deep x 4.5m wide (8.2ft x 14.7ft)  £420

2) – Corner of aisle 2.5m deep x 3m wide (8.2ft x 9.8ft)  £395

3) – Middle of aisle 2.5m deep x 3m wide (8.2ft x 9.8ft)  £380

5) – Middle of marquee 2.5m deep x 4.5m wide (8.2ft x 14.7ft)  £420

### Narrow open fronted marquees (note these marquees are only 3m deep)

6) – Middle of aisle 2.5m deep x 4.5m wide (8.2ft x 14.7ft)  £420

7) – Middle of aisle 2.5m deep x 3m wide (8.2ft x 9.8ft)  £210

**Available to first time exhibitors only**

8) – **Trade stand** 3m deep x 4m wide (9.8ft x 14.7ft)  £430

All exhibiting spaces come with two trestle tables 6ft x 2'6" Additional tables booked now are £10

Additional tables booked on the day are £15 (when available)  £...

**Rough** camping is available for £25 there are chemical toilets but no shower block  £25

Signed ..... Dated.....

**Signing this form means that you have read the rules and agreed to abide by them**

Make a copy of this document for your files so that you can refer back to see what you have booked



## POTFEST SCOTLAND RULES

**Signing the application form shows that you have read these rules and agree to abide by them. Anyone breaking the rules will be seen as not taking part in the spirit of the event and will not be considered for future events.**

### **Public Liability**

The show in general has public liability insurance but exhibitors must also have their own. As a professional potter selling direct to the public either at Potfest, craft fairs, or from the studio, everyone is expected to carry public and product liability insurance. In an age of litigation any freak accident could result in a major claim against a potter. Potfest carries public liability for the fabric of the show but has no jurisdiction over individual stalls.

### **Exhibitors will not be allowed to set up without proof of public liability insurance.**

Probably the most cost effective way is to subscribe to AN (Artists Newsletter) become a member of AIR (artists interaction and representation) and get a monthly email newsletter and £5 million public and product liability cover for £36 a year [www.a-n.co.uk](http://www.a-n.co.uk)

### **Only ceramic work can be sold at Potfest**

Potfest – it says it in the name. Non-ceramic sculptures, bronzes, prints and paintings etc. cannot be shown

### **The actual maker must be present at all times**

All the work displayed must be produced by the potter on the stand and whose name is on the application form. **No sub-letting of space is allowed.**

### **Stands must only be accessed from within your own booked space**

If you access your stand through that of a neighbour be aware that they are paying for that access space and you are using their access for free. Potters must work with and be sensitive to their neighbours' displays, meaning stands must be made presentable when viewed from all sides **including when seen from the back.** If you have a stand/display **higher than 1.5m please inform me at the time of booking.**

### **No application can be accepted without images of the work to be displayed**

Images are used for the website, fliers, posters and banners. Send 4 to 6 high quality images of your work at 300dpi resolution, maximum size 5Mb, each labeled with your name (e.g. C Cox 1) **Please send new images, with plenty of space around the pot so that magazines etc. can crop down to the size and shape they require.**

**There is no power available at the Potfest Scotland and potters cannot bring their own generators. Battery powered lights are permitted.**

### **Payment in full is due on notification of being offered a space.**

Potters who cancel cannot pass their space to a third party, thus by-passing the selection system. Cancellation at any time after accepting a place will incur a **£50** administration fee. **Cancellation after April 1st 2019 will result in the loss of all monies paid.**

### **SEND NO MONEY AT THIS STAGE**

Please post or email applications back to:

**Potfest Scotland, Stoddahgate Barn, Penruddock, Penrith, Cumbria CA11 0RY** or email images and form together to [potfest@gmail.com](mailto:potfest@gmail.com)

**DEADLINE FOR APPLICATIONS ..... DEC 20<sup>th</sup> 2018**

**Please make a copy of this for your own records to remind you what you have booked**